

## UNIT TRUST APPLICATION FORM

### Legal Entities and Trusts

#### HOW TO INVEST

1. Before investing, please read the Terms and Conditions of this investment (attached hereto), and the Investment Option Brochure, carefully.
2. Please complete all relevant sections of this form and send together with the required documents to Prescient Management Company (RF) (Pty) Ltd ("the Manager") at fax number **+27 21 700 5331** or e-mail to [pmancoadmin@prescient.co.za](mailto:pmancoadmin@prescient.co.za).
3. Cut-off times for receiving instructions are **13:00(SA)**.
4. The following supporting documentation must be submitted with this application:

FICA Documentation
  Proof of Deposit
  Proof of Banking Details
  Completed Compulsory Tax Annexure

#### DETAILS

Close Corporation  SA Private Company  Foreign Company  Partnership  Trust  Other   
 SA Listed Company  Medical Aid  Retirement Fund   
 New Investor  Existing Investor  Client Number

#### INVESTOR

Registered Name   
 Trading Name   
 Registration Number   
 Income Tax Number  VAT Number   
 Do you have a USA income tax number/tax residency/nationality? Yes  No  Country of residence for tax purposes   
 Registered Address  Postal Address   
 c/o  Same as Street Address Yes  No   
 Unit  c/o   
 Complex  Line 1   
 Street Number  Line 2   
 Street  Line 3   
 Suburb  Line 4   
 City  Postal Code   
 Postal Code  Country   
 Country   
 Telephone (H)  Fax   
 Telephone (W)  Cell

E-mail Address

Specify your preferred method of receiving correspondence\* E-mail  Postal Address  Copy to Financial Advisor

\* If no selection is made, correspondence will be sent to the e-mail address provided. If no e-mail address is provided, correspondence will be sent to your postal address.

**CONTACT PERSON**

Title  Surname

First Name(s)  Male  Female

ID or Passport Number (if Foreign National)

Telephone (H)  Telephone (W)

Cell  Fax

E-mail Address

**AUTHORISED PERSONS**

Details of all authorised persons that can act on behalf of the legal entity applicant (authorised signatories as per resolution)

1. Full Name

Capacity  Signature

2. Full Name

Capacity  Signature

3. Full Name

Capacity  Signature

**FINANCIAL ADVISOR DETAILS (IF APPLICABLE)**

Name of Financial Advisor

Name of Financial Services Provider (FSP)  FSP License Number

Contact Tel No  E-mail

Prescient IFA/Broker Code

Licence Category Category I  Category II  Category IIA

VAT vendor status Registered  Not Registered  VAT Number

**I, the appointed Financial Advisor for this investment application declare that:**

1. I am licensed to render services in respect of this product.
2. I have made the disclosures required in terms of the Financial Advisory and Intermediary Services Act 37 of 2002 and subordinate legislation thereto, to the investor/s.
3. I have fully explained the meaning and implications of replacement (if applicable) to the investor/s and that I am fully aware of the possible detrimental consequences of replacement.
4. I have established and verified the identity of the investor/s (and persons acting on behalf of the investor) in accordance with the Financial Intelligence Centre Act 38 of 2001 (FICA) and the regulations thereto, and I will keep records of such identification and verification according to the provisions of FICA.
5. I have explained all fees that relate to this investment to the investor/s and I understand and accept that the investor/s may withdraw his / her authority for payment in writing and inform the Manager.
6. My personal information may be used by the Manager in the normal course of business to provide the products and services and the Manager may retain any information for purposes of investment transactions, processing and administration and to communicate directly with me. Personal information will not be given or sold to any third parties. The Manager will disclose or report personal information if and when required to do so by law or any regulatory authority, and to our employees, or agents who require such information to carry out their duties.

Signature of Financial Advisor

Date

### DIVIDENDS WITHHOLDING TAX

Where applicable, the Manager must withhold and pay dividends withholding tax over to the South African Revenue Service on your behalf. If you are exempt from paying dividends withholding tax or qualify for a reduced dividends tax rate, please complete the additional form *Dividends Tax: Declaration and Undertaking*.

### INTEREST WITHHOLDING TAX

If you are not a South African resident for tax purposes, you may be required to pay Interest Withholding Tax (IWT) on the interest income earned on your investment. A default IWT rate of 15% will apply except if a reduced IWT rate is applicable in terms of any Double Taxation Agreement (DTA) in place between South Africa and your country of residence. By selecting a country of residence other than South Africa for tax purposes, you declare that you are not a South African resident and that the reduced IWT rate in the relevant DTA applies to your investment.

### SOURCE OF FUNDS INVESTED

Please specify the source of funds (e.g. investment proceeds; sale of assets; etc.). The Manager reserves the right to request documentary proof e.g. income statement, bank statement.

### BANKING DETAILS OF INVESTOR

Name of Account Holder

Name of the Bank

Branch Name

Branch Code

Account Number

Account Type

Signature of Account Holder

- Please provide Proof of Bank Account Details as defined under the "FICA Requirements" section below.
- The account holder must have a South African bank account.
- Debit orders and electronic collections will be deducted from this account.
- The onus is on the investor to inform the Manager of any changes to the bank account details.
- No payments will be made into third party bank accounts or credit cards. (i.e. payments will only be made to the bank account in the name of the registered investor).

**METHOD OF PAYMENT**

**Lump Sum** Please deposit your lump sum investment directly into the following bank account:

Account Name	Metope – Inflow account
Account Number	1164689150
Bank	Nedbank
Branch	Corporate Client Services
Branch Code	198 765
Reference Number	Investors Name and Surname

Cheque Deposit  All cheques need to be endorsed as “Non Transferable” and deposited directly into the unit trust inflow account by the investor. Banks do not accept cheques that exceed an amount of R500 000.00. The investment will only be made when cheques are cleared.  
**I/We agree to pay bank charges and costs incurred for any cash deposits made.**

Electronic / Internet Transfer  Electronic internet transfers may take up to two business days to appear in the bank account. Units may only be purchased upon receipt of documentation and funds into the account. Please attach proof of transfer.

**Debit Order / Electronic Collection**

I/we hereby authorise the Manager to deduct the stated amount for the investment from the bank account above. I/we agree to pay bank charges and costs incurred by this electronic collection or debit order. Any debit order amendment must be received in writing by the Manager prior to the 7th day of the month in order for it to be acted upon in the following month.

Electronic Collection  Funds are deducted from the investor’s bank account on the receipt of this application form and all supporting documentation. Electronic collection by the Manager is restricted to a maximum of R1000 000.00 per debit. Where a higher amount than this is requested, multiple debits will be processed on the same day.

Regular Debit Order  Funds are deducted from the investor’s bank account on the **1<sup>st</sup> working day** of each month or **as soon as possible thereafter**.

Commencement date         Annual Escalation     %

**Please note: funds invested via electronic collection or debit order may not be redeemed until after 40 days from the date on which such funds were invested into units on your behalf.**

**Banking details for debit order deduction/electronic collection (if different from investor’s bank details):**

Name of Account Holder	
Bank	
Branch Name	
Branch Code	
Account Number	
Account Type	

Signature of Account Holder

## INVESTMENT OPTION DETAILS

Please complete the table below once you have made your selection from the latest Investment Option Brochure

Minimum investment amounts are R1 000 lump-sum OR R250 per month.

1. I hereby apply to purchase units in the selected portfolios subject to the conditions of the relevant Deed at the ruling fund prices.
2. The Manager does not charge an initial fee.
3. The **annual management fee** is the fee charged by the Manager for managing or administering the fund.
4. An **annual distribution fee** is an annual fee payable to financial advisors by the Manager for marketing and distribution services. This fee is included in the annual management fee and will not reflect on investor statements. You cannot negotiate this fee percentage.
5. The **financial advisor fees**:
  - You may negotiate an **initial financial advisor fee**, to be paid to your financial advisor before your first contribution is invested.
  - You may negotiate an **annual financial advisor fee** to be paid to your financial advisor. Units will need to be cancelled to pay your advisor this fee.
6. Fees exclude VAT.

Unit Trust Portfolio	FEE OPTIONS			Initial Financial Advisor Fee %	Annual Financial Advisor Fee %	Investment Amount (R)	Debit Order (R)	Re-invest distributions? If "yes" ✓
	Tick (✓)	Annual Management Fee %	Annual Distribution Fee %					
Metope Property Prescient Fund (Class A)		1.25% + performance fee of 15% above the benchmark over a 2-year rolling period						
Metope Property Income Prescient Fund (Class A)		1.15% + performance fee of 15% above the benchmark over a 2-year rolling period						

\*Should you elect to have your distributions paid out, they will be paid into the bank account specified in this application. All distributions below R1 000 will automatically be re-invested.

**SPECIAL FEE INSTRUCTIONS**

In the event that a special fee arrangement has been entered into with the Manager, please indicate such arrangement below.


**REGULAR WITHDRAWALS**

Please only complete this section if you would like to receive a regular withdrawal from your investment. Your regular payment will be paid on the 25<sup>th</sup> of the relevant month. You cannot select to receive a regular withdrawal from a Rand denominated offshore portfolio.

Payment frequency      Monthly       Quarterly       Biannually       Annually

Unit Trust Portfolio	Regular Withdrawal Amount
	R
	R
	R
	R
Total per frequency	R

## AUTHORISATION AND DECLARATION

1. I have read and fully understood all the pages of this application form and agree to the Terms and Conditions of this investment into the Unit Trust Option(s) and I understand that this application and any further documents, read with the Deed, constitutes the entire agreement between the Prescient Management Company (RF) (Pty) Ltd ("the Manager") and me.
2. I warrant that the information contained herein is true and correct and that where this application is signed in a representative capacity, I have the necessary authority to do so and that this transaction is within my power.
3. I am aware of the charges and fees, the total expense ratio, investment objectives, risk factors and income distributions applicable to my investment as set out in this form and in other documentation provided to me.
4. I authorise the Manager to deduct any debit orders, electronic collections, any applicable taxes and also to pay all fees. If the additional annual advisor fees are insufficient to pay the Financial Advisor (FSP) from one portfolio, the Manager will sell units proportionately from the portfolios and pay the amounts to the advisor monthly. Permissible deductions from the portfolio include management fees, performance fees, bank charges, trustee/custodian, audit fees, securities transfer tax and brokerage.
5. I acknowledge that the responsibility in ensuring my instruction has been received and actioned by the Manager lies with me.
6. I acknowledge that the Manager will not be liable for any damages or loss of whatsoever nature arising out of the Manager's failure to action my instruction due to any occurrences beyond the control of the Manager, nor will the Manager be liable for any loss incurred due to incorrect information being supplied by myself or by my advisor or agent sending completed documentation to the incorrect mailbox.
7. I acknowledge the transaction cut-off times set out herein and agree to comply with such cut-off times.
8. I acknowledge the inherent risk associated with the selected Unit Trust Option(s) and that there are no guarantees.
9. I understand and agree that no part of the services provided by the Manager constitutes a solicitation, recommendation, guidance or proposal, nor does it constitute financial, tax, legal, investment or other advice. I warrant to the Manager that I am acting for my own account, I have made my own independent decisions to enter into the investment and as to whether the investment is appropriate or proper for me, based upon my own judgement and upon advice from such advisors as I may deem necessary. I warrant that I am not relying on any communication from the Manager, whether written, oral or implied as investment advice or as a recommendation to enter into the investment; it being understood that information and explanations relating to the terms and conditions of an investment shall not be considered investment advice or a recommendation to enter into the investment. I warrant that I have not received from the Manager any assurance or guarantee as to the expected results of the investment.
10. I understand that the Manager will accept instructions from my FSP only if duly appointed and authorised in writing by me. The Manager will not be held liable for any losses that may result from unauthorised instructions given to the Manager by my FSP.
11. I hereby authorise the Manager to furnish written reports to my duly appointed FSP, if applicable.
12. If I have appointed an FSP I authorise the payment of the negotiated fees to be paid to my FSP from my portfolios. This authority to pay fees may be withdrawn by written notice to the Manager.
13. I authorise the Manager to accept and act upon instructions by facsimile or e-mail and hereby waive any claim that I have against the Manager and indemnify the Manager against any loss incurred as a result of the Manager receiving and acting on such communication or instruction.
14. SARS requires the Manager to pay over dividend tax on your behalf where applicable. The Manager will deduct this tax before it pays any dividends or re-invests these into your investment account. Unless the Manager receives information from you indicating otherwise, accounts held by South African trusts, companies and partnerships will attract the default Dividend Withholding Tax (DWT) rate of 20%.
15. Any personal information may be used by the Manager in the normal course of business to provide the products and services and the Manager may retain any information for purposes of investment transactions, processing and administration and to communicate directly with me. Personal information will not be given or sold to any third parties. The Manager will disclose or report personal information if and when required to do so by law or any regulatory authority, and to the Manager's employees (if relevant), or agents who require such information to carry out their duties. I/we consent to the processing of my/our personal information/data and the disclosure of my/our personal information/data to any tax authority and/or as may be required to comply with FATCA and the Common Reporting Standard (CRS) as explained in the Terms and Conditions and the Compulsory Foreign Tax Declaration and Self-Certification attached hereto. I consent to the Manager making enquiries of whatsoever nature for the purpose of verifying the information disclosed in this application and I expressly consent to the Manager obtaining any other information concerning me from any source whatsoever to enable the Manager to process this application.
16. I confirm that I have received, noted and understand the following information:
  - the Minimum Disclosure Document
  - Effective Annual Cost (EAC can be obtained on request from pmancoadmin@prescient.co.za)
  - investment objectives
  - the calculation of the NAV and dealing prices
  - charges and fees
  - risk factors
  - distribution of income accruals
  - any additional information necessary to enable the investor to make an informed decision
17. I consider myself to be, or to be associated with, a Domestic Prominent Influential Person<sup>1</sup> or a Foreign Prominent Public Official<sup>1</sup>.  
 Yes  No   
 If 'Yes,' please provide details:

Signed at  Date

1. Full name of signatory  Capacity

Signature of Investor

2. Full name of signatory  Capacity

Signature of Investor

Signature of investor's authorized representative\* (if applicable).

\* if signing on behalf of the investor please provide proof of authority and supporting verifying documentation

**Domestic Prominent Influential Person** is an individual who holds, including in an acting position for a period exceeding 6 months, or has held at any time in the preceding 12 months, in the Republic, a prominent public function including that of:

- the President or Deputy President;
- a Government minister or deputy minister;
- a Premier of a province;
- a member of the Executive Council of a province;
- an executive mayor of a municipality;
- a leader of a political party registered in terms of the Electoral Commission Act;
- a member of a royal family or senior traditional leader;
- the head, accounting officer or chief financial officer of a national or provincial department or government component;
- the municipal manager of a municipality;
- the chairperson of the controlling body, the chief executive officer, or a natural person who is the accounting authority, the CFO or the CIO of a public entity listed in schedule 2 or 3 to the Public Finance Management Act;
- the chairperson of the controlling body, CEO, CFO or CIO of a municipal entity;
- a constitutional court judge or any other judge;
- an ambassador or high commissioner or other senior representative of a foreign government based in the republic;
- a high-ranking officer of the South African National Defence Force;
- a chairperson of the board of directors, chairperson of the audit committee, the CEO or the CFO of a company that provides goods or services to an organ of state;
- head or other executive directly accountable to the head of an international organisation based in the Republic.

**Foreign Prominent Public Official** is an individual who holds, or has held at any time in the preceding 12 months, in any foreign country a prominent public function including that of a –

- Head of State or head of a country or government;
- member of a foreign royal family;
- government minister or equivalent senior politician or leader of a political party;
- senior judicial official;
- senior executive of a state-owned corporation; or
- high-ranking member of the military.

## COMPULSORY FOREIGN TAX DECLARATION AND SELF-CERTIFICATION

### Instructions for completion:

1. This Declaration must be completed by all investors, including South African citizens.
2. We are obliged for FATCA and the Common Reporting Standard (CRS) to collect certain information about each investor's tax arrangements. Please complete the sections below as directed and provide any additional information that is requested. Please note that in certain circumstances we may be obliged to share this information with the relevant tax authorities.
3. Unless otherwise stated, all relevant terms are as defined in the Agreement between the Government of South Africa and the Government of the United States of America to Improve International Tax Compliance and to Implement FATCA (the "Agreement"), and/or the OECD



Standard for Automatic Exchange of Financial Account Information in Tax Matters (“the Standard”) and, specifically, the Common Reporting Standard (“CRS”).

4. If any of the information below about the Investor’s tax residence or FATCA/CRS classification changes in the future, please ensure that we are advised of these changes promptly.
5. If you have any questions about how to complete this form, please contact your tax advisor.

**SECTION 1: INVESTOR IDENTIFICATION**

Investor Name

**Current residential address:**

**Street Address**

c/o

Unit

Complex

Street Number

Street

Suburb

City

Postal Code

**Postal Address**

Same as Street Address Yes  No

c/o

Line 1

Line 2

Line 3

Line 4

Postal Code

Country

**Country of inception:**

Town or City of inception  Country of inception

Date of inception 

d	d	m	m	y	y	y	y
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**SECTION 2: FOREIGN ACCOUNT TAX COMPLIANCE ACT (FATCA)**

**Specified U.S Person**

Please tick either (a) or (b) below and complete as appropriate.

(a) The Entity is a Specified U.S Person for tax purposes and the U.S Federal Taxpayer Identifying Number (U.S) TIN) is as follows  
U.S. TIN: \_\_\_\_\_

Or

(b) The Entity is not a Specified U.S. Person (please complete Sections 3 below).

**SECTION 3: ENTITY FATCA CLASSIFICATION**

**3.1 Financial Institutions:**

If the Entity is a Financial Institution, please tick one of the below categories, and provide the Entity's GIIN at 3.2.

I.	Irish Financial Institution or a Partner Jurisdiction Financial Institution	
II.	Registered Deemed Compliant Foreign Financial Institution	
III.	Participating Foreign Financial Institution	

**3.2 Please provide the Entity's Global Intermediary Identification number (GIIN)**

GIIN: .....

3.3 If the Entity is a Financial Institution but unable to provide a GIIN, please tick one of the below reasons:

I.	Partner Jurisdiction Financial Institution and has not yet obtained a GIIN	
II.	The Entity has not yet obtained a GIIN but is sponsored by another entity which does have a GIIN Please provide the sponsor's name and sponsor's GIIN :  Sponsor's Name: _____ Sponsor's GIIN: _____	
III.	Exempt Beneficial Owner	
IV.	Certified Deemed Compliant Foreign Financial Institution (including a deemed compliant Financial Institution under Annex II of the Agreement)	
V.	Non-Participating Foreign Financial Institution	
VI.	Excepted Foreign Financial Institution	
VII.	U.S. person but not a Specified U.S. person	

**3.4 Non-Financial Institutions:**

If the Entity is not a Financial Institution, please confirm the Entity's FATCA status below:

- I. The Entity is an Active Non-Financial Foreign Entity
- II. The Entity is a Passive Non-Financial Foreign Entity   
(If the Entity is a Passive Non-Financial Foreign Entity, please provide details of any Controlling Persons (whose percentage of ownership is 25% or greater) which are U.S. citizens or resident in the U.S. for tax purposes. The term Controlling Persons is to be interpreted in a manner consistent with the recommendations of the Financial Action Task Force.  
OR
- III. The Entity is an Excepted Non-Financial Foreign Entity
- IV. The Entity is a U.S. person but not a Specified U.S. person

Full Name	Date of Birth	Full Residence Address	Details of Controlling Person's Ownership	Tax Reference number

**SECTION 4: ENTITY CRS CLASSIFICATION**

4.1 Financial Institution:

If the Entity is a Financial Institution, please tick one of the below categories

4.1.1	Financial Institution	
4.1.2	Investment Entity that is not managed by a Financial institution	
4.1.3	Investment Entity that is managed by a financial institution	

4.2 Non –Financial Institution

4.2.1	An “Active Non-Financial Entity”	
4.2.2	A “Passive Non-Financial Institution”	

**SECTION 5: FATCA AND CRS DECLARATION OF TAX RESIDENCY**

Please indicate your/ the investor’s country of tax residence (if resident in more than one country please detail all countries of tax residence and associated taxpayer identification numbers (“TIN”).

SA Tax Number (Issued by SARS)

Do you have a Tax Identification Number (TIN) issued by another country? Yes  No

If ‘Yes,’ please list them:

Country of Tax Residence	Tax ID Number (TIN)

**NOTE:** Provision of a Tax ID number (TIN) is required unless you are tax resident in a Jurisdiction that does not issue a TIN.

Are you considered a tax payer, or need to submit a tax return, in any other country for which you have not been issued a TIN?

Yes  No

If ‘Yes,’ please list them:

List of Countries

**SECTION 6: DECLARATIONS AND UNDERTAKINGS**

I/We declare (as an authorised signatory if applicable) that the information provided in this form is, to the best of my/our knowledge and belief, accurate and complete.

I/We undertake to advise the recipient promptly and provide an updated Self-Certification where any change in circumstance occurs which causes any of the information contained in this form to be incorrect.

**Authorised Signature (s)**



**Capacity in which declaration is made**

**Date**

**ADDITIONAL COMPULSORY INFORMATION**

**DIVIDENDS WITHHOLDING TAX**

**DTD (EX)**

**Notes on the completion of this form:**

1. This form is to be completed by the beneficial owner (of dividends, including dividends in specie) in order for the exemptions from dividends tax referred to in section 64F read with sections 64FA(2) or 64G(2) or 64H(2)(a) of the Income Tax Act, 1962 (Act No 58 of 1962) (the Act) to apply.
2. In order to qualify for an exemption this declaration and written undertaking should be submitted to the withholding agent (declaring company or regulated intermediary) within the period required by the latter (provided it is before payment of an affected dividend) – failure to do so will result in the full 20% dividends tax being withheld/payable.
3. Non South African residents seeking to qualify for a reduced rate should not complete this form.

**PART A: WITHHOLDING AGENT**

**(This section will be completed by Company / Regulated intermediary)**

Registered name: Prescient Management Company (RF) (Pty) Ltd  
 Dividends tax reference number: 9920184141  
 Contact details: E-mail: [pmancoadmin@prescient.co.za](mailto:pmancoadmin@prescient.co.za)  
 Web: [www.prescient.co.za](http://www.prescient.co.za)  
 Tel: +27 21 700 3600  
 Fax: +27 21 700 5331  
 Postal: Prescient House, Westlake Business Park, Otto Close, Westlake, 7945  
 PO Box 31142, Tokai, 7966

**PART B: BENEFICIAL OWNER**

Full name and surname / Registered name:

Nature of person or entity:

- Individual                       RSA Government, Provincial Administration, Municipalities
- Listed company                       Retirement Fund (Pension, Provident, Benefit, RA, Medical Schemes, etc)

- Unlisted company       Other (if selected please provide a description / explanation of nature of the entity)
- Trust (any type)

Identity / Passport / Registration number:	
South African income tax reference number:	
Physical address:	
Postal address:	
Country in which resident for tax purposes:	

**PART C: EXEMPTION**

Please indicate the reason the investor is eligible for the exemption by ticking the relevant block:

- Par (a) - a company which is resident in South Africa
- Par (b) - the government, provincial government or municipality (of the Republic of South Africa)
- Par (c) – a public benefit organisation (approved by SARS ito section 30(3) of the Act)
- Par (d) – a trust contemplated in section 37A of the Act (mining rehabilitation trusts)
- Par (e) – an institution, body, or board contemplated in section 10(1)(cA) of the Act
- Par (f) – a fund contemplated in section 10(1)(d)(i) or (ii) of the Act (pension fund, pension preservation fund, provident fund, provident preservation fund, retirement annuity fund, medical schemes, beneficiary fund or benefit fund)
- Par (g) – a person contemplated in section 10(1)(t) of the Act (CSIR, SANRAL etc)
- Par (h) – a shareholder in a registered micro business as defined in the Sixth Schedule to the Act to the extent that the aggregate amount of the dividends paid by that registered micro business to its shareholders during the year of assessment in which that dividend is paid does not exceed R200,000
- Par (j) – a person that is not a resident and the dividend is a dividend contemplated in paragraph (b) of the definition of “dividend” in section 64D (i.e. a dividend on a foreign company’s shares listed in SA, such as dual-listed shares)

**DECLARATION in terms of sections 64FA(1)(a)(i), 64G(2)(a)(aa) or 64H(2)(a)(aa) of the Act:**

I  (full names in print please), the undersigned hereby declare that dividends paid to the beneficial owner are exempt, or would have been exempt had it not been a distribution of an asset in specie, from the dividends tax in terms of the paragraph of section 64F of the Act indicated above.

Signature  Date   
(Duly authorized to do so)

Capacity of Signatory (if not the beneficial owner):

**UNDERTAKING in terms of sections 64FA(1)(a)(i), 64G(2)(a)(bb) or 64H(2)(a)(bb) of the Act:**

I  (full names in print please), the undersigned hereby declare that dividends paid to the beneficial owner are exempt, or would have been exempt had it not been a distribution of an asset in specie, from the dividends tax in terms of the paragraph of section 64F of the Act indicated above.

Signature

Date

(Duly authorized to do so)

Capacity of Signatory (if not the beneficial owner):

TO BE RETAINED BY INVESTOR

## TERMS AND CONDITIONS

### GENERAL

1. This application together with the relevant Supplemental Deeds, will govern the legal relationship between the investor, the asset manager and Prescient Management Company (RF) (Pty) Ltd ("the Manager"). It is the Manager's sole discretion to accept or reject the investor's application form.
2. Any references to the singular shall include the plural.
3. Please note that all documents, notifications of deposit, investment, redemption, and switch applications must be received by the Manager by or before 13:00 (SA), to be transacted at the net asset value price for that day. Where all required documentation is not received before the stated cut-off time, the Manager shall not be obliged to transact at the net asset value price as agreed to.
4. All redemptions must be submitted in writing and will be executed following receipt and acceptance of such instruction. Please note in the case of redemptions, settlement may take up to 48 hours. Funds invested via electronic collection or debit order may not be redeemed until after 40 days from the date on which such funds were invested into units on your behalf.
5. Investors wishing to redeem units amounting to more than 5% of the total market value of the relevant unit trust fund portfolio must provide the Management with at least 7 business days' written notice of such redemption. If this notice is not received by the Manager, the Manager may treat such withdrawal as only having taken place on the 7th business date after such instruction is received. However, where the amount to be redeemed exceeds 10% of the total market value of the portfolio, the parties shall determine the actual date of withdrawal through mutual agreement between them.
6. The net asset value price is calculated using the forward pricing methodology. The net asset value can be defined as the total market value of all assets in the portfolio including any income accruals and less any permissible deductions from the portfolio, divided by the number of units in issue.
7. Units will be bought and sold at the net asset value price in accordance with the requirements of the Collective Investment Schemes Control Act 45 of 2002 and the relevant Deed.
8. The Manager may, at its discretion, close portfolios to new investors and existing unit holders including the cessation of debit orders, if applicable.
9. The Manager reserves the right to terminate this contract by giving 30 days' notice to the investor. Units shall be repurchased on the 30th day after notification of termination at the ruling price on that day. Any proceeds from the termination shall be paid to the investor's bank account given in this application form.
10. All material facts must be accurately and properly disclosed, and the accuracy and completeness of all answers, statements or other information provided by or on behalf of the investor, are the investor's own responsibility.
11. No indulgence granted by the Manager shall affect or prejudice the rights of the Manager, nor shall it be regarded as a waiver of the Manager's rights.
12. The Trustee's details are: Nedbank Ltd Investor Services, 2nd Floor, 16 Constantia Boulevard, Constantia Kloof, Roodepoort, 1709, South Africa. P.O. Box 1144, Johannesburg, 2000, South Africa.

### APPLICABLE IF APPOINTING A FINANCIAL ADVISOR/ FSP

1. The Manager will only accept applications, submitted on behalf of investors, from FSP's who have been granted a licence by the Financial Sector Conduct Authority.
2. The Manager cannot be held responsible or liable for loss or damage suffered by the investor as a result of the FSP acting outside his / her licence parameters or because of delays in the processing or rejection of this application form, caused by the fact that the investor's FSP is not authorised as a Financial Services Provider or is not approved by the Manager.
3. The FSP is responsible for ensuring that the investor receives and understands all appropriate advice, product and fee information including changes in the working practices and procedures of the Manager.

## INSTRUCTIONS

1. Only signed written instructions (faxed copies included) from the unit holder or the FSP will be acted upon.
2. The Manager will not proceed with any transaction if there is any doubt as to the validity of any signatures/information or if it deems the application to be incomplete in any way and the Manager cannot be held liable for any resultant losses as a result thereof.

## REPORTING

Unit Holder statements will be issued quarterly. Transaction notes are sent on a transaction basis. Additional investor statements are available on request from the Manager.

## FEES

1. The fees that apply to this investment are set out in the latest Investment Option Brochure.
2. The Manager does not charge an initial management fee.
3. You may negotiate an initial advisor fee, subject to the relevant maximums, to be paid to your FSP before your first contribution is invested.
4. The annual management fee is the fee you pay to the Manager for managing the portfolios.
5. The Manager may pay an annual advisor service fee to your FSP out of the annual management fee of the Manager. This is set and taken into account when the price of the portfolio is calculated (i.e. part of the standard expense of the portfolio). You cannot negotiate this fee percentage.
6. You may negotiate an additional annual advisor fee to be paid to your FSP. Units will need to be cancelled to pay your advisor this fee.
7. All fees may be amended by the Manager from time to time, and in such event, a notification will be sent to the investor.
8. All fees are exclusive of VAT.

## PROTECTION OF PERSONAL INFORMATION

Your personal information may be collected, processed, transferred and disclosed by the Manager in the normal course of business to effectively process your transaction instructions. The Manager will disclose or report personal information if and when required to do so by law or any regulatory authority, and to our employees, or agents who require such information to carry out their duties in fulfilling your transaction. The Manager may retain any information for purposes of investment transactions, processing and administration and to communicate directly with you. The type of information we collect will depend on the purpose for which it is collected and used. We will only collect information that we need for that purpose.

The Manager may share information with companies within the Prescient Group of companies and service providers with whom we have a business agreement to process such information on our behalf or to those who render services to us.

Prescient Group is an international business and located in different geographical locations. As a result, the Manager may transfer or process your personal information outside of South Africa to such countries that may not offer the same level of data protection as South Africa

You understand that failure to provide or consent to the processing of necessary information may result in the delay or failure to process any instruction or application.

You may access the personal information we have on record for you and you may request that we correct any errors or delete your information.

To view our full privacy notice and to exercise your preferences, please visit our website on [www.prescient.co.za](http://www.prescient.co.za)

## RISK WARNING

Collective Investment Schemes in Securities (CIS) should be considered as medium to long-term investments. The value may go up as well as down and past performance is not necessarily a guide to future performance. CIS's are traded at the ruling price and can engage in scrip lending and borrowing. A schedule of fees, charges and maximum commissions is available on request from the Manager. There is no guarantee in respect of capital or returns in a portfolio. A CIS may be closed to new investors in order for it to be managed more efficiently in accordance with its mandate. CIS prices are calculated on a net asset basis, which is the total value of all the assets in the portfolio including any income accruals and less any permissible deductions (brokerage, STT, VAT, auditor's fees, bank charges, trustee and custodian fees and the annual management fee) from the portfolio divided by the number of participatory interests (units) in issue. Forward pricing is used. The Fund's Total Expense Ratio (TER) reflects the percentage of the average Net Asset Value (NAV) of the portfolio that was incurred as charges, levies and fees related to the management of the portfolio. A higher TER does not necessarily imply a poor return, nor does a low TER imply a good return. The current TER cannot be regarded as an indication of future TER's. During the phase in period TER's do not include information gathered over a full year.

A Money Market portfolio is not a bank deposit account and the price is targeted at a constant value. The total return is made up of interest received and any gain or loss made on any particular instrument; and in most cases the return will have the effect of increasing or decreasing the daily yield, but in the case of abnormal losses it can have the effect of reducing the capital value of the portfolio. The yield is calculated as a weighted average yield of each underlying instrument in the portfolio. Excessive withdrawals from the portfolio may place the portfolio under liquidity pressures and a process of ring-fencing of withdrawal instructions and managed pay-outs over time may be followed.

A Fund of Funds is a portfolio that invests in portfolios of collective investment schemes, which levy their own charges, which could result in a higher fee structure for these portfolios.

A Feeder Fund is a portfolio that invests in a single portfolio of a collective investment scheme which levies its own charges, and which could result in a higher fee structure for the feeder fund.

The Manager retains full legal responsibility for any third-party-named portfolio.



Where foreign securities are included in a portfolio there may be potential constraints on liquidity and the repatriation of funds, macroeconomic risks, political risks, foreign exchange risks, tax risks, settlement risks; and potential limitations on the availability of market information.

The investor acknowledges the inherent risk associated with the selected investments and that there are no guarantees. The Manager is a member of the Association for Savings and Investments South Africa.

## FICA REQUIREMENTS

In terms of the Financial Intelligence Centre Act, 2001 ("FICA") the Manager requires a copy of each of the following documents:

An "ID document" is a clear copy of a green, bar coded ID book, both sides of a smart ID card, a passport or a valid driver's license on which the photo, ID number, name and surname and nationality of the person is visible.

"Proof of bank account details" is a bank statement that is no older than 3 months and clearly displays the client name and bank account number. Alternatively, a cancelled cheque can be provided.

"Proof of address/business address" means a document less than 3 months old containing residential address that is a utility bill, bank statement, rates account or tax invoice.

### 1. South African Private Companies

- Certificate of Incorporation (CM1/CoR14.3) and Notice of Registered Office and Postal Address (CM22/CoR21)
- Proof of business address (if different from CM21/CoR21)
- Proof of authority to act for the company e.g. a directors' resolution
- ID documents for all authorised representatives (as per resolution)
- ID documents for all natural persons holding 25% or more of the voting rights or that exercise executive control of the legal entity applicant
- If a legal person owns 25% or more of the voting rights or exercises executive control over the applicant entity, please provide:
  - The registration documentation for the legal entity
  - Proof of authority to act e.g. director's resolution
  - A listing of ID numbers for all those with authority to act (as per the resolution)

### 2. South African Listed Companies

- Proof of listing showing name of exchange
- Proof of trading name e.g. utility bill (if different from listed name)
- Proof of authority to act e.g. director's resolution
- ID documents for all authorised representatives (as per resolution)
- ID documents for all natural persons holding 25% or more of the voting rights or that exercise executive control of the legal entity applicant
- If a legal person owns 25% or more of the voting rights or exercises executive control over the applicant entity, please provide:
  - The registration documentation for the legal entity
  - Proof of authority to act e.g. director's resolution
  - A listing of ID numbers for all those with authority to act (as per the resolution)

### 3. South African Close Corporations

- Founding Statement and Certificate of Incorporation (CK1) and Amended Founding Statement (CK2)
- Proof of business address (if different to CK2)
- Proof of authority to act for the close corporation e.g. a members' resolution
- ID documents for all authorised representatives (as per the resolution)
- ID documents for all natural persons holding 25% or more of the voting rights or that exercise executive control of the legal entity applicant

### 4. Foreign Companies

- Document of incorporation or founding document
- Proof of address (if not displayed on registration documentation as requested above)
- Proof of trading name (if different to registered name)
- Proof of authority to act for the company e.g. a directors' resolution
- ID documents/passports for all authorised representatives (as per resolution)
- ID documents/passports for all natural persons holding 25% or more of the voting rights or that exercise executive control over the legal entity applicant
- If a legal person owns 25% or more of the voting rights or exercises executive control over the applicant entity, please provide:
  - The registration documentation for the legal entity
  - Proof of authority to act e.g. director's resolution
  - A listing of ID numbers for all those with authority to act (as per the resolution)

### 5. Medical Aid Schemes

- Registration Certificate in terms of the Medical Schemes Act
- Proof of address of the fund
- Proof of authority to act for the entity e.g. trustees' resolution
- ID documents for all authorised representatives (as per resolution)

**6. Retirement Funds**

- Registration Certificate in terms of the Pension Funds Act
- Proof of address of the fund
- Proof of authority to act for the entity e.g. trustees' resolution
- ID documents for all authorised representatives (as per resolution)

**7. Partnerships**

- Partnership agreement
- Proof of address
- Proof of authority to act for the partnership e.g. resolution
- ID documents for all partners and authorised representatives (as per resolution)
- If a legal person is a partner, please provide the following:
  - The registration documentation for the legal entity
  - Proof of authority to act e.g. director's resolution
  - A listing of ID numbers for all those with authority to act (as per the resolution)

**8. Trusts**

- Letters of authority from the Master (SA trust) or foreign regulator (foreign trusts)
- Trust Deed
- Proof of authority to act for the trust e.g. resolution
- ID documents for all authorised representatives (as per resolution)
- ID documents for all founders, donors, trustees and named beneficiaries of the trust

**9. Other Legal Persons (NPOs, clubs, churches etc.)**

- The constitution or other founding document/ Regulatory approval in terms of which legal entity is created
- Proof of address
- Proof of authority to act for the entity e.g. trustees' resolution
- ID documents for all authorised representatives (as per resolution)
- ID documents for all natural persons that own 25% or more of the voting rights or that exercise executive control over the legal entity applicant
- If a legal person owns 25% or more of the voting rights or exercises executive control over the applicant entity, please provide:
  - The registration documentation for the legal entity
  - Proof of authority to act e.g. director's resolution
  - A listing of ID numbers for all those with authority to act (as per the resolution)

## CUSTOMER INFORMATION NOTICE – COMMON REPORTING STANDARD (CRS)

Prescient Management Company (RF) (Pty) Ltd ("the Manager") intends to take such steps as may be required to satisfy any obligations imposed by the OECD Standard for Automatic Exchange of Financial Account Information in Tax Matters ("the Standard") and, specifically, the Common Reporting Standard ("CRS") therein.

The Manager is obliged under the Tax Administration Act 28 of 2011 (as amended) and regulations made pursuant to that section to collect certain information about each Investor's tax arrangements.

Please note that in certain circumstances the Manager may be legally obliged to share this information and other financial information with respect to the Investor with the South African Revenue Service (SARS). In turn, and to the extent the account has been identified as a Reportable Account, SARS will exchange this information with the country of residence of the Reportable Person(s) in respect of that Reportable Account.

In particular, the following information will be reported by the Manager to SARS in respect of each Reportable Account maintained by the Manager:

- The name, address, jurisdiction of residence, tax identification number and date and place of birth, in the case of an individual, of each Reportable Person that is an Account Holder of the account and, in the case of any Entity that is an Account Holder and that, after application of the due diligence procedures consistent with CRS is identified as having one or more Controlling Persons that is a Reportable Person, the name, address, jurisdiction of residence and tax identification number of the Entity and the name, address, jurisdiction of residence, TIN and date and place of birth of each such Reportable Person.
- The account number (or functional equivalent in the absence of an account number);
- The account balance or value as of the end of the relevant calendar year or other appropriate reporting period or, if the account was closed during such year or period, the closure of the account;
- The total gross amount paid or credited to the Account Holder with respect to the account during the calendar year or other appropriate reporting period with respect to which the Reporting Financial Institution is the obligor or debtor, including the aggregate amount of any redemption payments made to the Account Holder during the calendar year or other appropriate reporting period.

The Manager may send this data to SARS who will determine whether the country of origin is a Participating Jurisdiction for CRS purposes and, if so, exchange your data with them.

Applicants and Investors can obtain more information on the Manager's tax reporting obligations on the SARS website:

<http://www.sars.gov.za/ClientSegments/Businesses/Mod3rdParty/Pages/Automatic-Exchange-of-Information.aspx>

(All capitalised terms above, unless otherwise defined above, shall have the same meaning as they have in the Standard.)

### CONTACT PRESCIENT MANAGEMENT COMPANY (RF) (PTY) LTD

<b>Physical Address</b>	Prescient House, Westlake Business Park, Otto Close, Westlake, 7945
<b>Postal Address</b>	P.O. Box 31142 Tokai 7966
<b>Telephone</b>	+27 21 700 3600
<b>Fax</b>	+27 21 700 5331
<b>E-mail</b>	<a href="mailto:pmancoadmin@prescient.co.za">pmancoadmin@prescient.co.za</a>
<b>Website</b>	<a href="http://www.prescient.co.za">www.prescient.co.za</a>

### METOPE INVESTMENT MANAGERS (PTY) LTD

<b>Physical Address</b>	Moorings 4, Portwood Ridge, Portwood Road, V&A Waterfront, 8001
<b>Postal Address</b>	PO Box 51316, Waterfront, 8002
<b>Telephone</b>	021 418 3760
<b>Fax</b>	021 418 3530
<b>E-mail</b>	<a href="mailto:info@metopegroup.com">info@metopegroup.com</a>
<b>Website</b>	<a href="http://www.metopegroup.com">www.metopegroup.com</a>

### COMPLIANCE DEPARTMENT

<b>Compliance Officer</b>	Charmaine Tew
<b>Physical Address</b>	Prescient House, Westlake Business Park, Otto Close, Westlake, 7945
<b>Postal Address</b>	P.O. Box 31142 Tokai 7966
<b>Telephone</b>	+27 21 700 3600
<b>Fax</b>	+27 21 700 5331
<b>E-mail</b>	<a href="mailto:compliance@prescient.co.za">compliance@prescient.co.za</a>
<b>Website</b>	<a href="http://www.prescient.co.za">www.prescient.co.za</a>

### COMPLAINTS

Please do not hesitate to contact us if you are not satisfied with this investment or the services received from the Manager. A complaint must be submitted to the Compliance Officer. The Manager will acknowledge the complaint in writing and will inform the investor of the contact details of the persons involved in the resolution thereof. Should you wish to lodge a complaint regarding the services being provided, an e-mail can be sent to [complaints@prescient.co.za](mailto:complaints@prescient.co.za) or alternatively you can obtain our complaints policy from the compliance department (address above).

If an investor is not satisfied with the response from the Manager or if an investor has a complaint about the advice given by the Financial Advisor, he/she has the right to address his/her complaint in writing to the Ombud for Financial Services Providers at the address below. The Ombud is legally empowered to investigate and adjudicate complaints in a procedurally fair, economical and expeditious manner.

<b>Postal Address</b>	P.O. Box 74571 Lynnwood Ridge 0040
<b>Telephone</b>	+27 12 470 9080
<b>Fax</b>	+27 12 348 3447
<b>E-mail</b>	<a href="mailto:info@faisombud.co.za">info@faisombud.co.za</a>

## INVESTMENT OPTION BROCHURE

Unit Trust Portfolio	ASISA Classification	Investment Objective	Risk Rating	Benchmark	Reg 28	Income Distribution	Annual Management Fee	Annual Distribution Fee
<b>Metope Property Prescient Fund (Class A)</b>	South African – Real Estate – General	The Fund aims to provide investors with a combination of high income and long-term capital appreciation.	Moderate – high	FTSE/JSE Listed Property Total Return Index (SAPY) – J253T	No	Quarterly	1.25% + performance fee of 15% above the benchmark over a 2-year rolling period	N/A
<b>Metope Property Income Prescient Fund (Class A)</b>	South African – Real Estate – General	The Metope Property Income Prescient Fund is a listed property fund with a focus on delivering a high income yield by investing in stocks in the Real Estate sector	Moderate – high	FTSE/JSE SA REIT Total Return Index – J805T	No	Quarterly	1.15% + performance fee of 15% above the benchmark over a 2-year rolling period	N/A

### Notes:

1. The **annual management fee** is the fee charged by the Manager for managing or administering the fund.
2. An **annual distribution fee** is an annual fee payable to financial advisors by the Manager for marketing and distribution services. This fee is included in the annual management fee and will not reflect on investor statements. You cannot negotiate this fee percentage. Each Investment Option set out herein may have more than one class available. It is important for investors to understand that the class they select will determine whether the fees payable are fixed or are negotiable and how the fees are deducted. Certain fee classes will pay the Annual Distribution Fee to financial advisors. Financial Advisor Fees agreed to by the investor will be in addition to the Annual Distribution Fee. Your financial advisor must disclose all fees payable to him/her/it to you.
3. **ASISA** is the Association for Savings and Investments South Africa.
4. The **ASISA classification** is when ASISA classifies portfolios that are registered with the FSCA according to where they invest, either being locally or off-shore, and what they invest in (e.g. shares or bonds).
5. The **Benchmark** is an index or measure which is used to calculate the rate of return that a portfolio needs to achieve.
6. **Regulation 28** of the Pension Funds Act 24 of 1956 determines investment limits that are considered suitable for retirement savings purposes. Some Portfolios are managed to comply with these limits.

**\*Should you elect to have your distributions paid out, they will be paid into the bank account specified in this application. All distributions below R1 000 will automatically be re-invested.**